

DRINKSTONE PARISH COUNCIL

SUMMONS TO COUNCILLORS

You are hereby summoned to attend an Ordinary Meeting of the Parish Council on

Monday 1st July 2019

at 8.00pm in the Village Hall, Gedding Road, IP30 9SZ for the transaction of the business on the agenda below.

MEMBERS OF THE PUBLIC

are hereby notified of the meeting which they are welcome to attend and where public input will be invited.

AGENDA

- 19.07.01 Apologies for absence to be noted or approved.
- 19.07.02 To receive any Members' Declarations of Local Non-Pecuniary Interests and/or Disclosable Pecuniary Interest in subsequent Agenda items and to note any additions and/or deletions to the Council's Register of Interests.
- 19.07.03 3.1 Proposal: Cllr Youngs;
That the Minutes of the Annual Parish Council Meeting held on 3rd June 2019, as tabled, be agreed as a true record.**
- 19.07.04 To appoint or to confirm representatives of Council on the following bodies, or to take other action as appropriate: (current post holders in brackets);
- 4.1 Representative to the Village Hall Committee (Cllr T Moss)
 - 4.2 Budgeting sub-group (Cllr D Youngs, Cllr H Schofield, pending)
 - 4.3 Highways (pending)
 - 4.4 Editorial sub-group (Cllr D Youngs, pending, pending)
 - 4.5 SALC Area Forum (pending)
- 19.07.05 To consider correspondence to this meeting not dealt with as an Agenda item or in the Clerk's report.
- 5.1 SALC – NALC request for survey on Traffic Commissioner consultation
 - 5.2 SBA Team, PKF Littlejohn LLP – receipt of docs – notification of exemption status
 - 5.3 BMSDC
 - 5.3.1 - publication of draft Joint Local Plan and consultation with NP groups
 - 5.3.2 - community led housing & assets of community value
 - 5.3.3 - notification of change of bin collection days
 - 5.3.4 - notification of charges for emptying of waste and dog bins
 - 5.4 Suffolk County Council
 - 5.4.1 – conversations around bus funding challenges
 - 5.4.2 - community volunteer schemes
 - 5.5 East Anglia's Children's Hospice
- 19.07.06 To receive any report to this meeting from District and County Council Ward Member Cllr Penny Otton, from Portfolio Holders or other agencies and to take action as appropriate.
- 6.1 Cllr Penny Otton - Suffolk County Council & Mid Suffolk District Council
 - 6.2 Cllr Richard Edmondson - Allotments
 - 6.3 Cllr Gary Hembra - Playing field and play equipment
 - 6.4 Cllr Peter Holborn - Tree Warden
 - 6.5 Cllr Tim Moss - Phone Box & Village Hall Ctte Rep
 - 6.5 Cllr Haslet Schofield - Footpaths & Byeways

Hilary Workman: Clerk to Drinkstone Parish Council

123 York Road, Bury St Edmunds, IP33 3EG

Telephone;07988 643772 **Email;** drinkstoneclerk@gmail.com

- 19.07.07 Public comment or question invited on any Agenda item.
- 19.07.08 To consider any report from the Parish Clerk (circulated) and take action as appropriate.
- 8.1 CAS changes to Parish Council Insurance – new underwriters Royal and Sun Alliance Insurance Group
- 8.2 The Pensions Regulator – enrolment into workplace pension scheme.
- 8.3 Registration with Society of Local Council Clerks (SLCC) to commence CILCA training.
- 19.07.09 To note a draft Action Plan (circulated) for Drinkstone Parish Council for 2019 -2020 and take action as appropriate.

19.07.10 10.1 To note the following receipts:

	Description	£
10.1	Allotments receipts	£138.00

10.2 To consider the following schedule of payments for authorisation:

	Description	£	Santander Chq No.
10.2.1	Top Garden Services # 8 (2 nd , 16 th & 30 th May)	£112.50	
10.2.2	Clerk Expenses for Quarter 1 2019	£150.99	

10.3 Proposal: Cllr Youngs

To authorise the schedule of payments listed at 9.2 above for payment.

10.4 To note payments previously authorised

	Description	£	Santander Chq No.
10.4.1	Clerk Salary: Period 3	£190.73	
10.4.2	HMRC	£142.80	

- 10.4 To note the current account balances and reconciliation, as scheduled, and the Chairman's confirmation that they are supported by relevant Bank Statements.
- 19.07.11 To note that in response to the recommendations identified in the Internal Audit Report on the year ending 31.03.19, as commissioned from Heelis & Lodge, (**Minute 19.05.13 refers**) the following actions have been taken by the Council's Responsible Finance Officer:
- 11.1 Notice period for the exercise of public rights (17th June to 26th July) has been published in accordance with the Transparency Code Guidance.
- 11.2 Copy of P60 has been placed in the Audit File as part of the year-end process.
- 19.07.12 To note Planning results as notified by MSDC:
- 12.1 **DC/19/01959** – Outline Planning Application (some matters reserved)
Erection of a single storey dwelling, garage & vehicular access
Land adjacent to Whitefriars, The Street, Drinkstone, Suffolk
MSDC: Outline granted Drinkstone PC: Supported (**Min Ref 19.05.20.1**)
- 12.2 **DC/19/02120** – Householder planning application
Erection of a single storey rear extension following demolition of existing conservatory
Whitehouse, Rattlesden Road, Drinkstone, Bury St Edmunds, Suffolk IP30 9TL
MSDC: Granted Drinkstone PC: Supported (**Min Ref 19.05.20.2**)
Hilary Workman: Clerk to Drinkstone Parish Council
123 York Road, Bury St Edmunds, IP33 3EG
Telephone;07988 643772 **Email;** drinkstoneclerk@gmail.com

- 12.2 **DC/19/02491** – Outline Planning Application (all matters reserved)
Erection of a 1.5 storey detached dwelling
The Cottage, Rattlesden Road, Drinkstone, Bury St Edmunds
MSDC: Refused Drinkstone PC: Objection (**Min Ref 19.05.18**)
- 19.07.13 To note the Planning applications below as notified by MSDC for comment:
- 13.1 **DC/19/02131** - Application for Listed Building Consent
Installation of terracotta chimney pots (following removal of current concrete slabs)
Church Cottage, The Street, Drinkstone, Bury St Edmunds, Suffolk IP30 9SX
- 13.2 **DC/19/02808** - Householder Planning Application
Erection of a single storey side extension (following demolition of existing conservatory)
Park House, Park Road, Drinkstone, Bury St Edmunds, Suffolk IP30 9ST
- 13.3 **DC/19/02836** – Planning Application
Erection of 1 no. detached dwelling
Land adjacent to Greyfriars (Plot 2), Rattlesden Road, Drinkstone, Suffolk
- 19.07.14 **Proposal: Cllr Youngs**
That the Clerk makes known the Council's comments on Planning Applications on this agenda to the Corporate Manager, Growth & Sustainable Planning at Mid Suffolk District Council.
- 19.07.15 To note that there were no other Planning matters for information, to be noted or for inclusion on a future agenda.
- 19.07.16 To note any updates available on progress towards producing a Neighbourhood Plan for Drinkstone and take action as appropriate.
- 15.1 To note a Councillors Briefing Session on Monday 15th July @ 7:30pm
- 15.2 No note an Extraordinary Meeting of Drinkstone Parish Council scheduled for 18th July, 2019 at 7:30pm at Drinkstone Village Hall.
- 19.07.17 To receive a report on progress toward registering Parish Lands for Drinkstone and take action as appropriate.
- 19.07.18 To receive a report on progress towards the GDPR and take action as appropriate.
- 19.07.19 Public comment or questions on any matter of Council business.
- 19.07.20 Any other Council business for information, to be noted or for inclusion on a future agenda.
- 19.07.21 To confirm that the scheduled date for the next ordinary meeting of the Parish Council is Monday 2nd September 2019 beginning at 8.00pm in the Village Hall.
- 19.07.22 Close of meeting.

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Hilary Workman
Clerk & RFO to the Council